

7 Lions Lane  
Camden, Maine 04843

**(207) 236-3358**  
**FAX (207) 236-7810**



**Maria Libby**  
Superintendent  
**Debra McIntyre**  
Assistant Superintendent

Five Town CSD  
**Budget Meeting**  
**(20-A M.R.S §1485)**  
Strom Auditorium  
May 21, 2019  
7:00 p.m.

<https://www.youtube.com/watch?v=xXuHgaxQR0Q>

### MINUTES

#### **School Board Finance Committee Members Present**

Carole Gartley, Chair  
Jessica Alberti  
David Perkins  
Patrick McCafferty  
Peter Orne

#### **School Board Finance Committee Members Absent**

Michelle Fong

#### **Also Present**

Matt Dailey  
Marcia Dietrich  
Maria Libby, Superintendent  
Debra McIntyre, Assistant Superintendent  
Shawn Carlson, Principal  
JC Miller, Business Manager  
Valerie Mattes, Director of Student Special Services  
David Watts, Adult Education Director  
Various staff and members of the public

**ARTICLE 1A:** To elect a moderator to preside at the meeting.

Rockport Town Clerk Linda Greenlaw called the meeting to order at 7:00 p.m. Ms. Greenlaw then asked for nominations for a Moderator. A motion was made and seconded to nominate Robert Duke. There were no other nominations. All votes were for Mr. Duke. Ms. Greenlaw swore in Mr. Duke who presided at the meeting. 4 votes were cast for Mr. Duke.

Mr. Duke introduced Superintendent Maria Libby who provided a brief presentation on the Five Town CSD Budget.

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**ARTICLES 1 THROUGH 11**  
**AUTHORIZE EXPENDITURES IN COST CENTER CATEGORIES**

**ARTICLE 1:**        **Regular Instruction.** To see what sum the District will be authorized to expend for Regular Instruction.  
**School Board Recommends \$5,228,135.00**

*A motion was made and seconded to approve the article as recommended.  
The motion was approved by a show of hands.*

**ARTICLE 2:**        **Special Education.** To see what sum the District will be authorized to expend for Special Education.  
**School Board Recommends \$1,228,889.00**

*A motion was made and seconded to approve the article as recommended.  
The motion was approved by a show of hands.*

**ARTICLE 3:**        **Career and Technical Education.** To see what sum the District will be authorized to expend for Career and Technical Education.  
**School Board Recommends \$67,036.00**

*A motion was made and seconded to approve the article as recommended.  
The motion was approved by a show of hands.*

**ARTICLE 4:**        **Other Instruction.** To see what sum the District will be authorized to expend for Other Instruction.  
**School Board Recommends \$571,805.00**

*A motion was made and seconded to approve the article as recommended.  
The motion was approved by a show of hands.*

**ARTICLE 5:**        **Student and Staff Support.** To see what sum the District will be authorized to expend for Student and Staff Support.  
**School Board Recommends \$1,148,984.00**

*A motion was made and seconded to approve the article as recommended.  
The motion was approved by a show of hands.*

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**ARTICLE 6:**        **System Administration.** To see what sum the District will be authorized to expend for System Administration.  
**School Board Recommends \$502,713.00**

*A motion was made and seconded to approve the article as recommended.  
The motion was approved by a show of hands.*

**ARTICLE 7:**        **School Administration.** To see what sum the District will be authorized to expend for School Administration.  
**School Board Recommends \$521,874.00**

*A motion was made and seconded to approve the article as recommended.  
The motion was approved by a show of hands.*

**ARTICLE 8:**        **Transportation.** To see what sum the District will be authorized to expend for Transportation and Buses.  
**School Board Recommends \$448,935.00**

*A motion was made and seconded to approve the article as recommended.  
The motion was approved by a show of hands.*

**ARTICLE 9:**        **Facilities Maintenance.** To see what sum the District will be authorized to expend for Facilities Maintenance.  
**School Board Recommends \$1,382,961.00**

*A motion was made and seconded to approve the article as recommended.  
The motion was approved by a show of hands.*

**ARTICLE 10:**      **Debt Service and Other Commitments.** To see what sum the District will be authorized to expend for Debt Service and Other Commitments.  
**School Board Recommends \$1,724,234.00**

*A motion was made and seconded to approve the article as recommended.  
The motion was approved by a show of hands.*

**ARTICLE 11:**      **All Other Expenditures.** To see what sum the District will be authorized to expend for All Other Expenditures.  
**School Board Recommends \$82,000.00**

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***A motion was made and seconded to approve the article as recommended.  
The motion was approved by a show of hands.***

**ARTICLES 12 THROUGH 14**  
**RAISE FUNDS FOR THE PROPOSED SCHOOL BUDGET**

**ARTICLE 12:** **State/Local ESP Funding Allocation.** To see what sum the District will appropriate for the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and to see what sum the District will raise and assess as each municipality's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688.  
**Recommended amounts set forth below:**

<b>Total Appropriated (by municipality):</b>		<b>Total Raised (and District assessments by municipality):</b>	
Town of Appleton	\$ 826,675.83	Town of Appleton	\$ 319,367.57
Town of Camden	\$ 2,671,110.25	Town of Camden	\$ 2,476,861.26
Town of Hope	\$ 1,089,009.78	Town of Hope	\$ 514,820.43
Town of Lincolnville	\$ 1,101,964.55	Town of Lincolnville	\$ 1,006,704.86
Town of Rockport	\$ 2,407,966.63	Town of Rockport	\$ 2,215,237.84
<b>Total Appropriated (sum of above)</b>	<b>\$ 8,096,727.04</b>	<b>Total Raised (sum of above)</b>	<b>\$ 6,532,991.96</b>

*Explanation: The District's contribution to the total cost of funding public education from grade 9 to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that the District must raise and assess in order to receive the full amount of state dollars.*

***A motion was made and seconded to approve the article as recommended.  
The motion was approved by a show of hands.***

**ARTICLE 13:** **School Construction Debt Service.** To see what sum the District will raise and appropriate for the annual payments on debt service previously approved by the District voters for non-state-funded school construction projects or non-state-funded portions of school construction projects in addition to the funds

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appropriated as the local share of the District's contribution to the total cost of funding public education from grade 9 to grade 12.

**School Board Recommends \$782,793.00**

*Explanation: Non-state-funded debt service is the amount of money needed for the annual payments on the District's long-term debt for major capital school construction projects that are not approved for state subsidy. The bonding of this long-term debt was previously approved by the District voters.*

***A motion was made and seconded to approve the article as recommended.  
The motion was approved by a show of hands.***

**ARTICLE 14:      **Food Service.** To see what sum the District will raise and appropriate to transfer to the school nutrition program.  
**School Board Recommends: \$32,000.00****

***A motion was made and seconded to approve the article as recommended.  
The motion was approved by a show of hands.***

**ARTICLE 15:      **Additional Local Funds. (Written ballot required.)** To see what sum the District will raise and appropriate in additional local funds (**Recommend \$3,444,985.00**), which exceeds the State's Essential Programs and Services allocation model by (**Recommend \$3,444,985.00**) as required to fund the budget recommended by the School Board.**

The School Board Recommends **\$3,444,985.00**, which exceeds the State's Essential Programs and Services allocation model by **\$3,444,985.00**.

The School Board gives the following reasons for exceeding the State's Essential Programs and Services funding model: The District requires additional local funds to be raised to cover those program costs not included or only partially included under the Essential Programs and Services Funding Act. Those budget items not fully funded by the State that require local funding represent a broad array of existing programs including drama, athletics, instrumental and vocal music, art, photography, and Advanced Placement courses. In addition, supplemental local funding is needed for community use of the facilities occurring outside of the regular school day.

*Explanation: The additional local funds are those locally raised funds over and above the District's local contribution to the total cost of funding public education from grade 9 to grade 12 as described in the Essential Programs*

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*and Services Funding Act and local amounts raised for the annual payment on non-state funded debt service that will help achieve the District budget for educational programs.*

***Town Clerks passed out the written ballots required for the article approval. The Town Clerks counted the votes.***

***The motion was approved by written ballot – Vote: 21(y) – 1 (n)***

#### **ARTICLE 16 SUMMARIZES THE PROPOSED SCHOOL BUDGET**

**ARTICLE 16:** **Total School Budget Summary.** To see what sum the District will authorize the School Board to expend for the fiscal year beginning July 1, 2019 and ending June 30, 2020 from the District's contribution to the total cost of funding public education from grade 9 to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools.  
**School Board Recommends \$12,907,566.00**

***A motion was made and seconded to approve the article as recommended.  
The motion was approved by a show of hands.***

#### **ARTICLE 17 AUTHORIZES THE ADULT EDUCATION PROGRAM AND RAISES THE LOCAL SHARE**

**ARTICLE 17:** **Five Town CSD Adult & Community Education Program.** To see if the District will appropriate **\$407,369.00** for adult education and raise **\$224,382.01** as the local share, with authorization to expend any additional, incidental, or miscellaneous receipts in the interest and for the well-being of the adult education program.

***A motion was made and seconded to approve the article as recommended.  
The motion was approved by a show of hands.***

#### **ARTICLE 18 AUTHORIZES A TRANSFER TO AND EXPENDITURE FROM THE CAPITAL RESERVE FUND**

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**ARTICLE 18:** **Capital Reserve Fund.** Shall the School District Committee be authorized to transfer **\$75,000** from unexpended balances to the Capital Reserved Fund and to expend up to **\$200,000** from that reserved fund for the capital items set forth below and for other unexpected or emergency school facility capital needs?

<u>School</u>	<u>Capital Improvement or Equipment</u>	<u>Estimated Cost</u>
CHRHS	Engineering Services Heat Recovery	\$25,000
CHRHS	Maker Space Renovation	\$25,000

***A motion was made and seconded to approve the article as recommended.  
The motion was approved by a show of hands.***

**ARTICLE 19 AUTHORIZES EXPENDITURES OF  
GRANTS AND OTHER RECEIPTS**

**ARTICLE 19:** **Grants and Other Receipts.** In addition to amounts approved in the preceding articles, shall the School Board be authorized to expend such other sums as may be received from federal or state grants or programs or other sources during the fiscal year for school and other program purposes, provided that such grants, programs or other sources do not require the expenditure of other funds not previously appropriated?

***A motion was made and seconded to approve the article as recommended.  
The motion was approved by a show of hands.***

**ARTICLE 20 AUTHORIZES THE  
CAREER AND TECHNICAL EDUCATION BUDGET**

**ARTICLE 20:** **Region 8 Career and Technical Education Budget.** Shall the regional career and technical operating budget as approved by the Region 8 Cooperative Board for the year beginning July 1, 2019 through June 30, 2020 be approved in the amount of **\$5,401,068.00**?

Local share from this school district is: **\$67,036.00**

Local share from this school district for Region 8 debt service: **\$782,792.73**

***A motion was made and seconded to approve the article as recommended.  
The motion was approved by a show of hands.***

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**ARTICLE 21 AUTHORIZES THE ADULT EDUCATION BUDGET FOR THE  
CAREER AND TECHNICAL REGION AND RAISES THE LOCAL SHARE**

**ARTICLE 21:**     **Region 8 Adult Career and Technical Education Program.** To see if the career and technical education region will appropriate **\$221,003.00** for Adult Education for the year beginning July 1, 2019 through June 30, 2020 and raise **\$86,250.00** as the local share with authorization to expand any additional, incidental, or miscellaneous receipts in the interest and for the well-being of the Adult Education Program.

Local share from this school district is: **\$31,240.27**

***A motion was made and seconded to approve the article as recommended.  
The motion was approved by a show of hands.***

The meeting adjourned at 7:39 p.m.